

# Dundee Mission Fund Request Form

Mission and Benevolence Committee  
Dundee Presbyterian Church  
5312 Underwood Avenue  
Omaha, NE 68132

Organization Name \_\_\_\_\_ Date \_\_\_\_\_  
Organization Address \_\_\_\_\_  
Contact Name/Title \_\_\_\_\_  
Organizational Phone \_\_\_\_\_

Principal purpose/mission of organization:

Number of persons served by organization in the past year:

Addenda:

1. Previous year and current annual budget
2. Previous year audit
3. History of organization
4. Sources of previous year and current year funding
5. List of Board of Directors and Officers plus term of office and organization chart
6. Copy of Internal Revenue Service determination of tax-exempt and/or Foundation Status
7. Most recent Annual Report

Project description for requested funds - address the following points

1. Goal(s) and use of requested funds
2. Time frame
3. Project budget: income and expenditures
4. Leadership
5. Projected impact/number of persons affected
6. Evaluation procedure
7. Dundee people involved
8. How will requested funds further an understanding of Jesus Christ

Amount requested \_\_\_\_\_

Funds received from Dundee Presbyterian Church in past three years

Date _____	Amount _____	Use _____
Date _____	Amount _____	Use _____
Date _____	Amount _____	Use _____

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For Committee Use:

Committee review date \_\_\_\_\_ Priority assigned \_\_\_\_\_  
Vote of Committee: Rejected \_\_\_\_\_ Hold for later review \_\_\_\_\_ Support \_\_\_\_\_  
Amount \_\_\_\_\_ Session approval \_\_\_\_\_ Paid \_\_\_\_\_  
Committee Person Contact \_\_\_\_\_  
Evaluation Filed by \_\_\_\_\_ Date \_\_\_\_\_

## Dundee Mission Fund Final Report Form

How has organization fulfilled its mission with Dundee's funds?

Number of people directly served by use of Dundee's funds? \_\_\_\_\_ Indirectly served? \_\_\_\_\_  
Explain:

Did Dundee's contribution totally fund the project/activity? (Yes/No) \_\_\_\_\_ If no, how were the additional funds raised?

Has the funded project/activity been completed (Yes/No); or only a phase thereof (Yes/No); or is this an ongoing activity? If incomplete or a continuing project what is the plan for future funding?

Is the original leadership still in place? (Yes/No) If not, why not?

Evaluate the project/activity on a scale of 1-10; (10) being exceeded expectations, (1) being did not accomplish goals. Itemize the factors contributing to this evaluation.

Report Filed by \_\_\_\_\_ Date \_\_\_\_\_

Please return completed application form to Dundee Presbyterian Church, in care of Bill Harrington or Chris Olson of the Mission Committee. Form may be e-mailed to [chrisolson5@cox.net](mailto:chrisolson5@cox.net).